

**REVISED OPERATIONAL GUIDELINES OF THE SCHEME FOR COLD CHAIN, VALUE ADDITION AND PRESERVATION INFRASTRUCTURE DURING THE BALANCE PERIOD OF 12<sup>TH</sup> FIVE YEAR PLAN (NOVEMBER, 2013 TO MARCH, 2017)**

**1. Background**

The Scheme for Cold Chain, Value Addition and Preservation Infrastructure was launched during 2008 and the guidelines were notified on 18.03.2010. Based on extensive feedback and consultations with stakeholders, the scheme guidelines are modified w.e.f. 20.11.2013 for the purpose of smooth implementation and to achieve the objective of the scheme. These guidelines will be applicable to Expression of Interest (EOI) issued by the ministry after 20<sup>th</sup> November, 2013.

**2. Objective**

The objective of the scheme is to provide integrated cold chain and preservation infrastructure facilities without any break, from the farm gate to the consumer. To achieve this objective pre-cooling facilities at production sites, reefer vans and mobile cooling units are also assisted under the Integrated Cold Chain projects. Integrated cold chain and preservation infrastructure can be set up by individuals, groups of entrepreneurs, cooperative societies, Self Help Groups (SHGs), Farmer Producer Organizations (FPOs), NGOs, Central/State PSUs, etc. with business interest in cold chain solutions and also by those who manage supply chain. This will enable linking groups of producers to processors and market through well equipped supply chain and cold chain.

### **3. Components of the Scheme**

3.1 The scope of components of Cold Chain, Value Addition and Preservation Infrastructure has been broadened to allow flexibility in project planning. The Scheme will now have the following components:

- a. Minimal Processing Centre at the farm level. This centre may have facilities for weighing, sorting, grading, waxing, packing, pre-cooling, Controlled Atmosphere (CA)/ Modified Atmosphere (MA) cold storage, normal storage, Ripening Chamber and Individual Quick Freezing (IQF) etc.
- b. Mobile pre-cooling vans and reefer trucks.
- c. Distribution hubs with multi product and multi CA /MA chambers cold storage /Variable Humidity Chambers, Packing facility, grading and sorting facility, CIP Fog treatment, Ripening Chambers, IQF and Blast Freezing etc.
- d. Irradiation facility.

To avail financial assistance under this scheme, any two of the components, from (a), (b) and (c) above will have to be set-up by the units. Considering the functional nature of the facility, Irradiation facility will be treated as a stand alone project for the purpose of availing grant.

3.2 To provide integrated and complete cold chain facilities without any break from the farm gate to the consumer, pre-cooling facilities at production sites, reefer vans and mobile cooling units have been covered under the Integrated Cold Chain projects. Stand alone facilities, except irradiation facility will not be considered for assistance.

3.3 Both horticultural and non horticultural produce are eligible for support under this scheme.

3.4 Value addition Centres may also include infrastructural facilities including minimal processing, sorting, grading, waxing, packing, retail outlets,

collection centres, etc. for horticultural and non-horticultural produce including organic produce.

- 3.5 Irradiation facilities may also cover warehousing, cold storage facilities, grading and sorting facilities, reefer vans etc. for storage and transportation of raw material and finished products for efficient utilization of the facility.

#### **4. Pattern of assistance**

Financial assistance will be provided @ 50% of the total cost of plant & machinery and technical civil works in general areas and 75% for NE region and difficult areas (North Eastern states, Sikkim, J&K, Himachal Pradesh and Uttarakhand) subject to a maximum grant-in-aid of Rs 10 Crore.

#### **5. Pattern of release of grant:**

- 5.1 The grant-in-aid will be released based on the investment of promoter's contribution/ term loan on the project as per the following schedule:

- a) 1<sup>st</sup> installment of 25% of the approved grant under the scheme will be released after ensuring that 25% of the promoters' contribution and 25% of the term loan have been spent on the project. The applicant will submit the following documents along with the request for 1st Installment within 9 months (12 months in case of difficult areas) from the date of issue of the approval letter:-

- i. Duly notarized surety bond – To be executed by the beneficiary company on Non Judicial stamp paper of not less than Rs. 100/- (Appendix-I).*

- ii. *Sanction letter of term loan from Bank / FIs, if not already submitted with the application form.*
- iii. *Bank certificate certifying that they have released 25% of term loan and have no objection on release of 1st installment of grant (**Annexure-I**).*
- iv. *Chartered Accountant (C.A.) certificate for actual expenditure incurred on the project showing the means of finances and 25% utilization of promoters' contribution, 25% of term loan (**Annexure-II**).*
- v. *Certificate of the Chartered Engineer (Civil) for technical civil works indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
- vi. *Certificate of the Chartered Engineer (Mech.) for Plant & Machinery indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
- vii. *Site inspection to ascertain the physical progress of the project.*
- viii. *Any other condition which may be specified from time-to-time.*

b) 2<sup>nd</sup> installment of 50% of the approved grant under the scheme will be released after ensuring that utilization of first installment of grant and 75% of promoters' contribution and 75% of term loan have been spent on the project. The applicant will submit the following documents along with the request for the 2nd Installment:

- i. *Utilization Certificate –Duly certified by the C.A. and countersigned by the Bank and promoter(s) of the beneficiary company (**Annexure-III**).*

- ii. *Chartered Accountant Certificate for actual expenditure incurred on the project showing the means of finances and 75% utilization of promoters' contribution, 75% of term loan and 1st installment of released grant (Annexure-II).*
  - iii. *Bank Certificate – certifying that they have released 75% of term loan and 1<sup>st</sup> installment of grant and they have no objection in releasing 2nd installment of grant being released by the Ministry (Annexure-I).*
  - iv. *Certificate of the C.E. (Civil) for technical civil works indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
  - v. *Certificate of the C.E. (Mech.) for Plant & Machinery indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
  - vi. *Site inspection to ascertain the physical progress of the project.*
  - vii. *Any other condition which may be specified from time-to-time.*
- c) 3<sup>rd</sup> and final installment of remaining 25% of the approved grant under the scheme will be released after ensuring that the utilization of the second installment and 100% of promoters' contribution and 100% of term loan has been invested on the project and the project has achieved completion and commercial operation has started. Following documents should be submitted by the promoter(s) at the time of making claim for the 3<sup>rd</sup> and final installment:
- i. *Utilization Certificate –Duly certified by the C.A. and countersigned by the Bank and promoter(s) of the beneficiary company (Annexure-III).*

- ii. *Chartered Accountant Certificate for actual expenditure incurred on the project showing the means of finances and 100% utilization of Promoters' contribution, 100% of term loan and 2nd installment of released grant (Annexure-II).*
- iii. *Bank Certificate – certifying that they have released 100% of term loan and 2<sup>nd</sup> installment of grant released by the Ministry & they have no objection in releasing 3rd installment of grant being released by the Ministry (Annexure-I).*
- iv. *Certificate of the C.E. (Civil) for technical civil works indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
- v. *Certificate of the C.E. (Mech.) for Plant & Machinery indicating item wise progress, cost, quantity, manufacturer/supplier and comment on quality in support of the details given in CA certificate.*
- vi. *Declaration of completion of the project and start of commercial operation.*
- vii. *The promoter must display prominently on the front of the project building/ vehicles stating “the project is assisted by the Ministry of Food Processing Industries, Government of India”.*
- viii. *Joint inspection by a team consisting of the representatives of MFPI, NHB or APEDA, the Bank (which has sanctioned the Term Loan) & PMA to ascertain the completion of the project and start of commercial production. The Member from this Ministry for Joint Inspection Team shall be nominated/ approved by Secretary, FPI.*
- ix. *Obtaining registration/ license with Food Safety and Standards Authority of India [FSSAI] and Warehousing Development & Regulatory Authority [WDRA], wherever applicable.*

x. *Any other condition which may be specified from time-to-time.*

5.2 Promoter(s) not implementing the project within the prescribed time limit after availing MFPI grant for the purpose will be liable to repay the entire grant amount along with penal interest prevailing during the period.

5.3 The promoter(s) of the successfully completed projects will submit the following documents every year to the MFPI for next five years from the date of release of 3<sup>rd</sup> and final installment of the approved grant:-

a) *Audited Annual Financial Statement of the company showing balance sheet, profit & loss account, schedule and notes to accounts of the cold chain project separately.*

b) *Percentage capacity utilization of the cold storage/ cold chain facilities.*

5.4 The implementation schedule for the project would be 24 months in general areas and 30 months in difficult areas from the date of issue of the approval letter for the financial assistance. No extension of time for implementation of the project will be given. In exceptional circumstances, for the reasons beyond the control of the promoter(s), the implementation period may be extended with the approval of Inter Ministerial Approval Committee (IMAC).

## **6. Ineligible components:**

6.1 The following items will be considered as non-technical civil works and will be considered ineligible for calculation of grant for the project (The list is only indicative and not exhaustive) :-

- (i) *Compound Wall*
- (ii) *Approach Road/ internal Roads*
- (iii) *Cost of Land*
- (iv) *Administrative Office Building*
- (v) *Canteen*

- (vi) *Toilets*
- (vii) *Labour Rest Room and quarters for workers*
- (viii) *Septic tank, drainage, etc.*
- (ix) *Security/ Guard Room or enclosure*
- (x) *Consultancy fee, taxes, etc.*
- (xi) *Non-technical civil works not related to cold chain or storage infrastructure*

In this respect decision of the IMAC will be final.

**6.2** The following items of the plant and machinery will not be eligible for calculating the eligible grant for the project (The list is only indicative and not exhaustive):-

- (i) *Margin money, working capital and contingencies*
- (ii) *Fuel, consumables, spares and stores*
- (iii) *Computers and allied office furniture*
- (iv) *Transport vehicles other than the reefer trucks/vans/refrigerated carrier/insulated milk tankers*
- (v) *Pre-operative expenses*
- (vi) *Second hand/ old machines*
- (vii) *All types of service charges, carriage and freight charges*
- (viii) *Expenditure on painting of machinery*
- (ix) *AC ducting, furniture, computers and other items for office.*
- (x) *Closed Circuit TV Camera and security system related equipment*
- (i) *Consultancy Fee, Taxes, Freights, etc.*
- (ii) *Stationery items*
- (iii) *Plant & machinery not directly related to cold chain infrastructure*

In this respect decision of the IMAC will be final.

## **7. Expression of Interest (EOI):**

7.1 Applications under the scheme will be invited through EOI by the Ministry. The proposals have to meet the following basic eligibility criteria under the



scheme:

- (a) *The net worth of the applicant should be at least 1.5 times of the grant applied for.*
- (b) *Availing term loan from the Bank/Financial Institution for an amount not less than 10% of the project cost.*
- (c) *Appraisal of the project by Bank/Financial Institution.*
- (d) *Minimum two components [from (a), (b) and (c) mentioned in para 3 above]*
- (e) *Irradiation facility can be treated as a stand alone project for the purpose of availing grant.*
- (f) *No second proposal from the same applicant / company.*
- (g) *Date of commercial production should not be prior to the date of submission of application.*

7.2 The proposals found prima facie eligible based on the above mentioned criteria will be evaluated as per the assessment criteria at **Annexure – IV** of these guidelines.

7.3 The criteria of maintaining regional balance may be taken into account by the Ministry while deciding the projects for sanction of grant under the scheme.

## **8. Technical Committee**

Before placing the proposals for obtaining approval of the Inter Ministerial Approval Committee (IMAC), the prima-facie eligible proposals will be scrutinized by a Technical Committee (TC) having following composition:-

- (a) Joint Secretary, MFPI – Chairman.
- (b) Representative of Agricultural & Processed Food Products Export Development Authority (APEDA).
- (c) Representative of Department of Agriculture and Cooperation.
- (d) Mission Directors of NMFP or representatives of respective States from where the proposals have been received.

- (e) Representative of National Horticulture Board (NHB).
- (f) Director, MFPI dealing with cold chain– Convener.
- (g) Two technical experts to be nominated by Secretary, FPI

## **9. Inter-Ministerial Approval Committee:**

With the recommendation(s) of the TC, the proposals will be placed before Inter-Ministerial Approval Committee (IMAC) for approval of the project for financial assistance. The IMAC will have following composition:-

- (a) Secretary / Additional Secretary, MFPI – Chairman.
- (b) Financial Adviser, MFPI.
- (c) Representative of Ministry of Agriculture, Department of Agriculture and Cooperation.
- (d) Representative of Department of Commerce / APEDA.
- (e) Representative of Planning Commission.
- (f) Representative of Department of Animal Husbandry, Dairying and Fisheries.
- (g) Joint Secretary, MFPI – Convener.

The recommendations of the IMAC will be placed before the Minister-in-charge of MFPI for approval.

## **10. DOCUMENTS REQUIRED:**

Following documents will be required to be submitted with the application:

- (i) Detailed Project Report (DPR) in the prescribed template as at **Annexure-V**.

- (ii) Sanction letter/ in principle sanction letter of term loan from bank / financial institutions for the amount not less than 10% of the project cost.
- (iii) Project appraisal report from Bank / Financial Institution.
- (iv) Certificate of incorporation/ registration of the applicant firm, Memorandum and Articles of Association in case of Company/ Bye laws of the Society/ Registered notarized partnership deed, etc.
- (v) Bio-data/background/ experience of the office bearers/promoters of the organization.
- (vi) Annual reports and Audited Financial Statement of Accounts of the applicant firm for last two years.
- (vii) Blue Print of the project building.
- (viii) Duly notarized English version of land documents in support of land title in the name of the applicant or land lease, duly registered with the competent authority in favour of the applicant for not less than the period of 15 years.
- (ix) Change in Land Use (CLU) permission for the project for the said land from the competent authority. However, if the land is not available at the time of application, the land documents in respect of main facility/ collection centers/ retail outlets may be submitted as below:-
  - a) Land documents for the main facility are required to be submitted at the time of release of 1st installment of grant in aid.
  - b) Land documents for at-least 75% of the number of collection centres/ forward linkage locations/ retail outlets are required to be submitted at the time of release of 2nd installment of grant in aid.
  - c) Land documents for all of the collection centres/forward linkage locations/retail outlets are required to be submitted at the time of release of 3rd installment of grant in aid,
- (x) Item wise cost details of Technical civil works envisaged duly certified by Chartered Engineer (Civil).

- (xi) Item wise cost details of Plant & Machinery envisaged duly certified by Chartered Engineer (Mechanical).
- (xii) Quotations from the suppliers of Plant & Machinery and equipments etc. for the project.
- (xiii) Marketing strategy.
- (xiv) Diagram of cold chain.
- (xv) Manufacturing permission such as SSI/IEM registration etc.
- (xvi) Implementation schedule indicating (a) date of acquiring land, (b) date of start of construction of building, (c) date of completion of building, (d) date for placing order for plant & machinery, (e) date of installation/erection, (f) date of trial production/ running and (g) date of commercial production/ running.
- (xvii) In case of irradiation facilities, the following documents are required to furnished:-
  - a. Letter from Bhabha Atomic Research Centre (BARC)/ Board of Radiation Isotope Technology (BRIT) that technology is approved for intended process/products & copy of such letter.
  - b. Technical agreement with BARC/BRIT for installation & operationalization of plant.
  - c. Details of authorized technical personnel /expertise by implementing agency showing the competence to run the operations.
- (xviii) An affidavit duly executed on non-judicial stamp paper of Rs.100/- or more duly notarized by Notary Public affirming:
  - (a) that applicant's sister concern (s)/ related company / group company/firms as well as the applicant itself availed any financial assistance for a food processing project in the past from MFPI or not. If yes, the details thereof.

(b) that applicant has not obtained/applied for or will not obtain any grant/subsidy from any ministry/department/organization/agency of Central Govt. or State Govt. for the same project/activity/components. If yes, the details thereof.

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**(Letter Head of the Bank)  
Certificate**

1. Certified that this bank has appraised the project of M/s .....  
(Name and address of the company) for grant as per guidelines of the Ministry of Food Processing Industries and also sanctioned term loan of Rs. ....lakh (if applicable).
2. It is further certified that we have released Rs..... lakh (---% of sanctioned term loan) to M/s ..... (Name and address of the company).
3. We have no objection in releasing 1<sup>st</sup>/2<sup>nd</sup> /3<sup>rd</sup> (delete whichever not applicable) installment of grant.

(Signature)  
(Name)  
(Branch Manager)

Counter signature of promoter of company with Seal
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## CA Certificate Format

(Letter Head of the CA)

CA certificate (With membership No. and firm registration No. of CA) in the following format:-

(i) Project Cost: (Rs. in lakh)

Sl No.	Name of the Component/Item	Approved cost	Actual Cost As on .....
1.	Land/development charges		
2.	Civil works - Technical civil works - Other civil works		
3.	Plant & Machinery		
4.	Misc. Fixed Assets		
5.	Other's		
	<b>Total</b>		

(ii) Means of Finance: (Rs. in lakh)

Sl. No.	Item	Approved means of Finance	Actual mobilization As on .....
1.	Promoter's Equity		
2.	Term Loan		
3.	*Unsecured Loan		
4.	Grant from MFPI		
5.	Other's		
	<b>Total</b>		

\*Details of unsecured loans, if any, duly certified by CA.

**Signature and Seal of C.A.**

*(The certification by CA should be based on the verification of books of accounts, bills, invoices, work orders, bank statements, etc. related to the project.)*

*Counter signature of promoter of company with Seal*

**Annexure-III**

**Utilization Certificate  
PROFORMA AS PER GFR 19-A  
(See GF rule 212 (1))**

<b>S. No.</b>	<b>Letter No. &amp; Date</b>	<b>Amount</b>
<b>1.</b>		

Certified that out of **Rs.** -----of grant-in-aid sanctioned during the year ----- in favour of ----- under this Ministry/ Department letter No. given in the margin and **Rs.**----- on account of unspent balance of the previous year, a sum of **Rs.** ----- has been utilized for the purpose of ----- for which it was sanctioned, that the balance of **Rs.** ----- remaining un-utilized at the end of the year ---- has been surrendered to Government (vide No. ----dated -----)/ will be adjusted towards the grants-in-aid payable during the next year -----.

2. Certified that I have satisfied myself that conditions on which the grant-in-aid was sanctioned have been dully fulfilled/ are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised :

- 1.
- 2.
- 3.

Signature (CA) \_\_\_\_\_  
Designation \_\_\_\_\_  
Date \_\_\_\_\_

Counter signature of  
promoter of company  
with Seal

Counter signature of  
bank with Seal



## Annexure-IV

SN	Criteria for Evaluation of Integrated Cold Chain Proposals		Max Marks
<b>1</b>	<b>Viability of the Cluster</b>		<b>25</b>
1a	<b>Adequate Volume and Wider Mix of Raw Materials/Days of Operation in a Year (Suitability of Location, Project Site and Status of Possession of Land)</b>		Marks given <b>15</b>
	I	Availability of raw materials , product mix & no. of days of operations  <i>(Higher marks shall be given to the projects which provided the details of raw material in the catchment area supported by authentic data).</i>	5
	ii	Suitability of project location(s) for proposed operations and their connectivity through road, railways etc.  <i>(1. Higher marks shall be given if land is in Industrial Areas/Park, APMC, etc for all locations. 2. around 3-4 marks shall be given to projects which are located in other areas and adequate details about connectivity, etc. is given. 3. lower marks shall be given for land located in any other area but no details about connectivity, etc. are given).</i>	5
	iii	Status of project land	5
	a	Land in possession of the Applicant with approval for industrial use	5
	b	Land in possession of the Applicant without approval for industrial use	3
	c	Land not in possession of the Applicant but Agreement to sale executed	2
1b	<b>Agreement/Arrangements for Raw Materials Procurement (Background in Agribusiness &amp; Food Processing)</b>		<b>10</b>
	i	Initiatives already taken for Backward & Forward Linkages (as illustrated in DPR)  <i>(Higher marks shall be given to projects in which significant initiative have been taken for linkages along with proofs such as MoU/ application/ consent letter, explained in bank appraisal note, etc.)</i>	5
	ii	Experience in food processing (existing Food Processing operations)  <i>(Highest marks shall be given if the applicant/ promoter is in same business. About 3-4 marks given if applicant/ promoter has experience in food processing business but not in the same business as proposed).</i>	5
<b>2</b>	<b>Proposed Investment in Core Processing Facilities/Distribution Hub/Value Added Centre/Multi-Chamber and Multi-Product Cold Storage Facilities</b>		<b>25</b>
	i	Financial Capability of Applicant (Networth in proportion to proposed equity contribution, Nature of networth in terms of liquid assets)  <i>(Max marks for networth multiple = 5 5 marks shall be given if networth &gt;= 5 times of equity proposed . 4 marks shall be given if networth is more than 4 but less than 5 times of equity proposed. 3 marks shall be given if networth is more than 3 but less than 4 times of equity proposed. 2 marks shall be given if networth is more than 2 but less than 3 times of equity proposed.</i>	5

		5. 1 mark shall be given if networth is $\leq 2$ times of equity proposed).		
	ii	Economic Viability of Project Based on Bank Appraisal (Key financial parameters viz. IRR, DSCR etc.)  <i>(The average of score for IRR and DSCR would be considered. IRR and DSCR will be taken from bank appraisal note. In case, IRR and/ or DSCR are not given in the bank appraisal note then the same will be taken from the DPR.)</i> <i>Max marks for IRR = 5</i> <i>1. 5 marks shall be given if IRR &gt;20%</i> <i>2. 4 marks shall be given if IRR is between 17%-20%</i> <i>3. 3 marks shall be given if IRR is between 14%-16.9%</i> <i>4. 2 marks shall be given if IRR is between 10%-13.9%</i> <i>5. Nil marks shall be given if IRR is less than 10%</i> <i>Max marks shall be given for DSCR = 5</i> <i>1. 5 marks shall be given if DSCR <math>\geq 3.0</math></i> <i>2. 4 marks shall be given if DSCR is between 2.5 and 2.9</i> <i>3. 3 marks shall be given if DSCR is between 2.0-2.4</i> <i>4. 2 marks shall be given if DSCR is between 1.5-1.9</i> <i>5. Nil marks shall be given if DSCR &lt;1.5)</i>		5
	iii	Extent of Proposed Investment in Cold Chain infra components as compared to Processing infrastructure (Scores given as per the evaluation criteria.)		15
	a	More than 80 %		15
	b	Between 60 - 80 %		10
	c	Below 60%		5
<b>3</b>	<b>Proposed Investment in Minimal Processing Centre/Farm Level Infrastructure including Collection Centres and reefer transport etc. (Scores given as per the evaluation criteria.)</b>			<b>25</b>
	i	Upto 10 % of Project Cost (Excluding Cost of Land)		10
	ii	10 % - 20 %		15
	iii	20 % - 40 %		25
	iv	More than 40 %		10
<b>4</b>	<b>Employment Generation (Direct employment opportunities proposed )</b>  <i>(1. Five marks shall be given if direct employment is <math>\geq 100</math></i> <i>2. Four marks shall be given if direct employment is 75-99</i> <i>3. Three marks shall be given if direct employment is 50-74</i> <i>4. Two marks shall be given if direct employment is 25-49</i> <i>5. one marks shall be given if direct employment is less than 25)</i>			<b>5</b>
<b>5</b>	<b>Leveraging of Investment in the Project (Scores given as per the evaluation criteria.)</b>			<b>5</b>

	<b>For General Area</b>		
	i	Proposed private investment excluding land < 2 times of grant sought	3
	ii	Proposed private investment excluding land >= 2 times of grant sought	5
	<b>For Difficult Areas</b>		
	i	Proposed private Investment excluding land < grant sought	3
	ii	Proposed private Investment excluding land >= grant sought	5
<b>6</b>	<b>Adoption of Modern Technology such as CA / MA storages, Packing facilities, IQF etc.</b>		<b>15</b>
6a	<b>Extent of Coverage of Cold Chain Components-CA/MA, IQF, Packaging, Ripening Chambers etc. (Scores given as per the evaluation criteria.)</b>		<b>10</b>
	i	Components like CA/MA (Multi Product/Multi Chamber), IQF, Packaging, Ripening chambers for fruits and vegetables (Multi Product)	10
	ii	Normal cold storage operations for single produce like potato, milk etc.	5
6b	<b>Extent of Procurement from Reputed Suppliers</b>		
		<b>Very well known, reputed, multinational supplier</b>	<b>5</b>
		<b>Other lesser known, local or regional suppliers</b>	<b>3</b>
			<b>5</b>
	<b>TOTAL</b>		<b>100</b>

**Template of DPR****A) APPLICANT DETAILS**

1. Name of the applicant/ company / firm with details of registration no. of company / firm along with names of the directors/promoters/partners/proprietor.
2. Type of organisation like Govt. Institution / organisation, Industry Association, University, NGO, Co-operative/ Company/ partnership firm/ proprietorship, etc.
3. Name & Address of the Promoter including telephone, mobile, fax, e-mail, website etc.
4. Background/credentials of applicant firm and financial status, existing business, etc.
5. Details of promoters, in descending order of proposed shareholding in existing/proposed company / firm (Should be given for each promoter/partner)

Name of the Promoter / partner Age/Educational or Professional Qualification			
Address for Communication and Contact nos. (phone, fax, mobile, etc)			
Experience in Food Processing Industry /Agri-business including agri infrastructure (No. of years & details thereof)			
Present Net worth (In Rs. Crores)		IT/Wealth returns filed	Yes/No
Experience/Interest in other business (other than food processing industry/agri-business, if any)	Yes/No	If yes, Name of the business unit(s)	
If yes above, in which capacity/financial stake			
Specific strength of Promoter which would help smooth execution of proposed project			

6. Existing Business Operations of promoters/partners: (Details of promoters/partners, in descending order of proposed shareholding in existing/proposed company / firm)

Name of current Unit/Address					
Form of Unit	Proprietorship /Partnership/Company				
No. of years in Business		Product/Sector		Capacity	
Investment		Turnover (last three years)		Net Profit (last three years)	

7. Existing Credit Profile of Promoters/partners: (Details of each promoter/partner, in descending order of proposed shareholding in existing/proposed company / firm)

Availed loans from Banks/ FIs	Yes/ No				
If yes, Nature of Loan	Term Loan/Working Capital/Export Credit				
Outstanding Loan (1)		Name of Bank/FI		Security Offered	
Outstanding Loan (2)		Name of Bank/FI		Security Offered	
Any private borrowings, unsecured loans, etc.			If yes, amount of loan outstanding		

## B) PROFILE OF PROPOSED PROJECT:

1. Detailed description of the proposed project which should include the following:

Name of the Project
Locations/Areas of the project : (Location – district – state) a) Location of main facility/distribution hub

b) Locations of the minimal processing centres/collection centres
Products/By Products
Facilities with capacities to be created at each of the project locations
Process with complete flow chart
Technologies (Indigenous/ imported) : Pl. provide detail of technologies deployed
In case of expansion/modernisation of existing facilities/unit (details of existing capacity and proposed capacity after expansion & along with capacity utilisation)
In case of expansion, specific detail of existing civil structures planned to be used for the proposed project.

## 2. Land Details.

Details of Land for all locations including distribution hub, collection centres / minimal processing centres (MPCs) / sorting and grading facilities and etc. (Location of land, area, acquisition status, CLU status, etc); If land for a particular location not acquired then timeframe for acquisition. Please provide information in following tabular format :

.	Location			Area	Acquired	If not then time frame	CLU status
	Village	Block/ Taluk	District				
Distribution hub/main facility							
MPC/Collection centre (location 1)							
MPC/Collection centre (location 2)...and so on for each location							

### 3.1 Proposed Facilities

- (a) At Distribution hub/main facility: [For each Distribution hub/main facility, add new table as given below]

Type of facilities being created	No.s/ Capacities	Product Mix	Estimated Cost (Rs. Lakhs)		Name of Suppliers of P&M	Estimated Turnover	Estimated Employees	Remarks, if any
			Civil Work	Plant & Machinery				
CA/MA/Deep Freezers/ Normal Cold Storage								
IQF/ Blast Freezers								
Ripening Chambers								
Packing Facilities								
Refrigerated Transport/ Mobile Pre-coolers								
Processing Unit								
Irradiation Facility								
Any other facilities (Please add new rows of other facilities)								

(b) At Minimal Processing Centre (MPC)/ Collection Centre (CC) (Location-1): [So on for each MPC/ CC location, add new table as given below]

Type of facilities being created	No.s/ Capacities	Product Mix	Estimated Cost (Rs. Lakhs)		Name of Suppliers of P&M	Estimated Turnover	Estimated Employees	Remarks, if any
			Civil Work	Plant & Machinery				
CA/MA/Deep Freezers/ Normal Cold Storage								
IQF/ Blast Freezers								

Ripening Chambers								
Weighing, sorting, grading waxing, packing facilities								
Pre-cooling Facilities								
Bulk Milk Coolers								
Refrigerated Transport/ Mobile Pre-coolers								
Any other facilities (Please add new rows of other facilities)								

### 3.2 Proposed Technical Civil Work and P&M for the Facilities Envisaged

#### 3.2.1 Technical Civil Work (TCW)

(a) At Distribution hub/main facility: [For each Distribution hub/main facility, add new table as given below]

Sr. No.	Name of Facility	Capacity	Type of TCW	Proposed Area (sq.m)	Proposed Cost (Lakh Rs)
1	CA/ MA store/ Normal Cold Store/ Deep Freezers/ Ripening Chamber/ IQF Building/ Ripening Chambers/ Pre-cooling facilities		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		
2	Packing Facilities		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		
3	Processing Unit		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		



4	Any other facilities (Please add new rows of other facilities)				
	<b>Total</b>				

(b) At Minimal Processing Centre (MPC)/ Collection Centre (CC) (Location-1): [For each MPC/ CC location, add new table as given below]

Sr. No.	Name of Facility	Capacity	Type of TCW	Proposed Area (sq.m)	Proposed Cost (Lakh Rs)
1	CA/ MA store/ Normal Cold Store/ Deep Freezers/ Ripening Chamber/ IQF Building/ Ripening Chambers/ Pre- cooling facilities		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		
2	Weighing, sorting, grading waxing, packing facilities		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		
3	Bulk Milk Coolers		Foundation Work		
			Plinth Level Civil Work		
			PEB, if any		
			Brickwork		
			Any other Civil Work (add new rows)		
4	Collection Shed		Foundation Work		
			Plinth Level Civil Work		
			Shed structure		
			Any other Civil Work (add new rows)		
5	Any other facilities (Please add new rows of other facilities)				
	<b>Total</b>				

### 3.2.2. Plant & Machinery (P&M)

(a) At Distribution hub/main facility: [For each Distribution hub/main facility, add new table as given below]

Sr. No.	Name of Facility	Capacity	Details of P&M	Make/Suppliers	Proposed Cost (Lakh Rs)
1	CA/ MA store/ Normal Cold Store/ Deep Freezers/ Ripening Chamber/ IQF Building/ Ripening Chambers/ Pre- cooling facilities (Choose the equipments applicable)		Compressors		
			CO <sub>2</sub> Scrubbers		
			Insulation/ Puff Panels		
			De-humidifier/ humidifier		
			Evaporators		
			Any other equipment (add new rows)		
2	IQF/ Blast Freezers		Pre-processing/ preparatory Line (with details such as depoder, blancher, washing, etc.)		
			Spiral/tunnel freezers		
			Insulation/ puff panels		
			Any other equipment (add new rows)		
3	Packing Facility		Preparatory Line		
			Sorting Line		
			Packing Machine		
			Waxing Machine, if any		
			Any other equipments (add new rows)		
4	Processing Unit				
5	Any other facilities (Please add new rows of other facilities)				
	<b>Total</b>				

(b) At Minimal Processing Centre (MPC)/ Collection Centre (CC) (Location-1): [For each MPC/ CC location, add new table as given below]

Sr. No.	Name of Facility	Capacity	Details of P&M	Make/Suppliers	Proposed Cost (Lakh Rs)
1	CA/ MA store/ Normal Cold Store/ Deep Freezers/ Ripening Chamber/ IQF Building/ Ripening Chambers/ Pre- cooling facilities		Compressors		
			CO <sub>2</sub> Scrubbers		
			Insulation/ Puff Panels		
			De-humidifier/ humidifier		
			Evaporators		
			Any other equipment (add new rows)		
2	Weighing, sorting, grading waxing, packing facilities		Preparatory Line		
			Washing Line		
			Sorting & grading Line		
			Packing Machine		
			Waxing Machine, if any		
			Any other equipment (add new rows)		
3	Bulk Milk Coolers		Compressors		
			Chilling Tankers		
			Any other equipments (add new rows)		
4	Any other facilities (Please add new rows of other facilities)				
	<b>Total</b>				

### 3.3 Proposed Miscellaneous Fixed Assets (MFA)/ Utilities for the Facilities Envisaged

- a) At Distribution hub/main facility: [For each Distribution hub/main facility, add new table as given below]

Sr. No.	Name of MFA/ Utilities	Proposed Quantity/ Capacity	Proposed Cost (Lakh Rs)	Supplier/ Manufacturer
	<b>Total</b>			

- b) At Minimal Processing Centre (MPC)/ Collection Centre (CC) (Location-1):  
[For each MPC/ CC location, add new table as given below]

Sr. No.	Name of MFA/ Utilities	Proposed Quantity/ Capacity	Proposed Cost (Lakh Rs)	Supplier/ Manufacturer
	<b>Total</b>			

### 3.4 Utilities Requirement

Utility	Requirement	Proposed to be taken from (utility organization)
Power (Maximum Demand)	_____ KW	
Water – Industrial	_____ Kilo Litres / Day	
Water – Potable	_____ Kilo Litres / Day	
Gas	_____ Cubic Meters / Day	
Telephone (including fax)	_____ No. of lines	
Waste disposal requirement (solid)	_____ Kg / Day	
Waste disposal requirement (Effluents)	_____ Kilo Litres / Day	

## 4 Proposed Project Financials :

### a. Estimated Project cost details

Item	Amount (In Rs. Lakhs)
Land (Including MPCs / CCs / distribution centre)	
Civil work :	
Technical civil work*	
Non technical civil work	
Plant & Machinery*	

Miscellaneous Fixed Assets*	
Common Utilities like power/water/ETP etc.*	
Pre-operative Expenses	
Working Capital	
Others	
<b>Total</b>	

\* The total cost for these components should match with the cost details earlier given.

**b. Means of finance**

<b>Item</b>	<b>Amount (In Rs. lakhs)</b>
Promoters' contribution	
Term loan	
Unsecured loan	
MFPI Grant	
Other Source/s	
<b>Total</b>	

**c. Basic Revenue Projections**

<b>Item</b>	<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
Turnover					
Cost of Operations					
Gross Profit					
Profit before taxation					

**d. Financial parameters:**

<b>Parameters</b>	<b>Details</b>
IRR	
BEP	
DSCR	
DER	

**C) OTHER DETAILS**

Estimated detailed requirement of raw materials / packaging materials with source, quantity and cost	
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Arrangements for backward integration (details of agreements done with producer/farmers)	
Arrangements for forward integration (details of agreements done with retailers/sellers)	
Proposed strategy/ methodology for building supply chain for sourcing raw materials, particularly fruits & vegetables and other perishables.	
Details of marketing strategy including proposed marketing tie-ups, if any. It should mention existing and future demand	
Proposed Business /Revenue Model : (Choose below; if both then provide further detail) Rental model : Service model :	
Proposed Technical arrangements for sourcing technology/ equipments and technical tie-up, if any  Proposed management structure including estimated no. of technical and managerial personnel (operation, maintenance, managerial, finance, marketing etc.) / supervisors/ skilled workers/ unskilled workers and strategy for their identification and training.  The envisaged total employment to be generated should be indicated as below: <ul style="list-style-type: none"> <li>• Direct (male &amp; female separately)</li> <li>• Indirect (male &amp; female separately)</li> </ul>	
Plan for Obtaining Technical Support for Development and Implementation of Project	
Implementation Schedule	
Diagram/layout of the project facilities	

SURETY BOND

KNOW ALL MEN BY THESE PRESENTS that we, M/s \_\_\_\_\_, a  
 \_\_\_\_\_ (Type of organization) incorporated / registered under the  
 \_\_\_\_\_ (Name of the Act) and having its registered office at  
 \_\_\_\_\_ (hereinafter called the "Obligors") are held fully  
 and firmly bound to the President of India (hereinafter called the "Government") for the sum of  
 Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) well  
 and truly to be paid to the Government on demand and without a demur for which payment we  
 firmly bind ourselves and our successors and assignees by these presents.

SIGNED on the \_\_\_\_\_ day of \_\_\_\_\_ in the year  
 Two Thousand \_\_\_\_\_.

WHEREAS on the Obligors' request, the Government as per Ministry of Food Processing  
 Industries's Sanction Order No. \_\_\_\_\_ Dated \_\_\_\_\_  
 (hereinafter referred to as the "Letter of Sanction") which forms an integral part of these  
 presents, and a copy whereof is annexed hereto and marked as Annexure-I, agreed to make in  
 favour of the Obligors grants-in-aids-in-aid of Rs. \_\_\_\_\_ (Rupees  
 \_\_\_\_\_ only) for the purpose of  
 \_\_\_\_\_ (description of the project) at \_\_\_\_\_  
 out of which the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) have been  
 paid to the Obligors (the receipt of which the Obligors do hereby admit and acknowledge) on  
 condition of the Obligors executing a bond in the terms and manner contained hereinafter which  
 the Obligors have agreed to do.

NOW the conditions of the above written obligation is such that if the Obligors duly fulfill and  
 comply with all the conditions mentioned in the letter of sanction, the above written Bond or  
 obligation shall be void and of no effect. But otherwise, it shall remain in full force and virtue.  
 The Obligors will abide by the terms & conditions of the grants-in-aid by the target dates, if any  
 specified therein.

THAT the Obligors shall not divert the grants-in-aids and entrust execution of the Scheme or  
 work concerned to another institution(s) or organization(s).

THAT the Obligors shall abide by any other conditions specified in this agreement and in the  
 event of their failing to comply with the conditions or committing breach of the bond, the  
 Obligors individually and jointly will be liable to refund to the President of India, the entire  
 amount of the grants-in-aid with interest of 10% per annum thereon. If a part of the grants-in-aid  
 is left unspent after the expiry of the period within which it is required to be spent, interest  
 @10% per annum shall be charged upto the date of its refund to the Government, unless it is  
 agreed to be carried over.

The Obligors agree and undertake to surrender / pay the Government the monetary value of all  
 such pecuniary or other benefits which it may receive or derive / have received or derived  
 through / upon unauthorized use of (such as letting out the premises on adequate or less than  
 adequate consideration or use of the premises for any purpose other than that for which the  
 grants-in-aid was intended of the property) buildings created / acquired constructed largely from  
 out of the grants-in-aid sanctioned by the Government of India, Ministry of Food Processing  
 Industries or the administrative Head of the Department concerned. As regards the monetary  
 value aforementioned to be surrendered / paid to the Government, the decision of the  
 Government will be final and binding on the Obligors.

AND THESE PRESENTS ALSO WITNESS THAT the decision of the Secretary to the Government of India in the Ministry of Food Processing Industries on the question whether there has been breach or violation of any of the terms or conditions mentioned in the sanction letter shall be final and binding upon the Obligers and

IN WITNESS WHEREOF these presents have been executed as under on behalf of the Obligers the day herein above written in pursuance of the Resolution No. \_\_\_\_\_ Dated \_\_\_\_\_ passed by the governing body of the Obligers, a copy whereof is annexed hereto as Annexure-II and by \_\_\_\_\_ for and on behalf of the president on the date appearing below:-

\_\_\_\_\_  
Signature of the AUTHORISED SIGNATORY  
Signed for and on behalf of  
(Name of the Obliger in block letters)  
(Seal / Stamp of Organization)

1. Signature of witness  
Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Signature of witness  
Name & Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO BE FILLED UP BY THE MINISTRY OF FOOD PROCESSING INDUSTRIES  
(ACCEPTED)

For and on behalf of the President of India

Name: \_\_\_\_\_  
Designation: \_\_\_\_\_  
Dated: \_\_\_\_\_

Notary Seal &  
Signature